

PRIVACY NOTICE

**Tim Humphries Physiotherapy Ltd
12 Yorick Road
West Mersea
CO5 8HT**

**(trading as trading as West Mersea Physiotherapy Clinic and Tiptree
Physiotherapy Clinic)**

Under the new General Data Protection Regulations (May 2018) Tim Humphries, of Tim Humphries Physiotherapy Ltd, is required to gain written consent to hold and use personal information **solely** for the purpose of providing physiotherapy assessment, diagnosis and treatment. Without this consent physiotherapy assessment and treatment will not be possible.

Information gathered will **not** be used for any other purpose and will be held securely for 8 years, as a **legal** requirement. After this period your information will be securely destroyed.

Information sharing:

On occasions personal information may be shared with third parties but only in relation to physiotherapy services when necessary and only with express written consent. Full explanation as to the need to share information and with whom it is to be shared will be given.

Third parties with whom information may be shared include:

Your GP – only if it is necessary to assist with treatment or further investigations.

Health Insurance companies – for invoicing or requests for further treatment.

Insurance intermediaries – If you have been referred for physiotherapy by one of these companies (for example, after a car accident) then it is necessary to share assessment, diagnostic and treatment information with them as they are the instructing and financing party. Invoicing and requests for further treatment will also be shared.